

Request For Information - Endometriosis and Pelvic Pain Clinic (EPPC)

[Version 2: 17/07/2025]

Instructions:

1. Questions may be rephrased and de-identified to maintain probity and confidentiality of the information and the procurement activity process.
2. This document is shared with the market to ensure fairness and equity in the procurement activity process.
3. Separate clarification register(s) may be needed to record sensitive and/or commercial in confidence questions and answers for each prospective providers/applicants for this activity, to maintain confidentiality of the information. NWMPHN will exclude it from this document and respond only to each prospective provider/applicant.
4. Clarification questions for this activity closed at **12pm AEST, Thursday, 17 July 2025 (today)**.
5. This RFI closes **5pm AEST, Friday, 18 July 2025**.
6. The terms and conditions of the RFI applies during this stage of the activity.

NO	QUESTION DATE	ANSWER DATE	QUESTIONS FROM APPLICANTS	NWMPHN RESPONSE
1	11/07/2025	15/07/2025	From a locality perspective, is my clinic eligible to submit a response for this RFI?	<i>Only General Practices located within the North Western Melbourne Primary Health Network (NWMPHN) catchment are eligible to be considered, as PHNs are responsible for nominating practices within their own regions.</i> <i>General Practices can confirm their PHN region via Primary Health Network (PHN) locator Australian Government Department of Health, Disability and Ageing</i>
2	14/07/2025	15/07/2025	Under Section 6: Required Attachments (page 12 of 13) of the application form, it notes a requirement for a "Financial Statement (summary page only)". Could you please confirm what level of detail is expected in this summary page? For example, are you	<i>We can confirm, <u>latest audited Income statement</u> will be sufficient to meet this requirement under section 6. There is no need to provide a full profit and loss statement or balance sheet—just the latest audited Income statement will suffice.</i>

NO	QUESTION DATE	ANSWER DATE	QUESTIONS FROM APPLICANTS	NWMPHN RESPONSE
			seeking a recent profit and loss statement, balance sheet summary, or another specific format?	
3	11/07/2025	16/07/2025	We are not an accredited General Practice, as at yet, but intend to apply for one. Could you please advise the process for applying for accreditation and whether we can still apply for this EOI if accreditation is pending?	<p><i>General Practices must be accredited for the RACGP Standards as this is a requirement for nomination.</i></p> <p><i>General Practices who are registered for accreditation or not accredited are not eligible to apply.</i></p> <p><i>Please contact NWMPHN Primary Health Care Improvement Team on PH: 9347 1188 or email primarycare@nwmpnh.org.au to request further information and support on becoming an accredited general practice.</i></p>
4	16/07/2025	17/07/2025	What are the requirements and expectations for clinical staff and practitioners? For example, are there specific reports, training sessions, or surveys that need to be completed?	<p>Practice must demonstrate a commitment to staff education, training and development in women's health, and have practitioners currently experienced in these areas.</p> <p>There will be monitoring and reporting requirements for the clinic however these have not yet been confirmed.</p>
5	16/07/2025	17/07/2025	Is it mandatory to have In-Clinic Ultrasound facilities? We have radiology centres located near our clinic where doctors typically refer patients. Would this be acceptable?	<p>The DHDA assessment guidelines state that GP practices must demonstrate they have availability of in-clinic ultrasound.</p> <p>Consideration may be given to clinics who commit to obtaining on-site ultrasound.</p>

NO	QUESTION DATE	ANSWER DATE	QUESTIONS FROM APPLICANTS	NWMPHN RESPONSE
6	16/07/2025	17/07/2025	If a nominated practitioner stops consulting from our clinic, what happens with the program for that site?	The EPPC contract is with the practice. As long as the practice is still able to continue to provide the service required under the contract the program will not be affected.
7	17/07/2025	17/07/2025	My query is from the "Clinic Details" section - please confirm that for the Patient Gender Composition section - is PHN asking us to indicate the patient demographic for our whole practice or specifically for the proposed endometriosis and pelvic pain clinic?	<i>General practices should provide information that reflects the current patient demographic of their general practice</i>
8	17/07/2025	17/07/2025	<p>"Provide information on the practice including infrastructure, patient demographics, services offered, current geographical reach, current patient volumes for women's health conditions."</p> <p>Could you please clarify whether the request for information on infrastructure, patient demographics, services offered, and geographical reach refers to the practice as a whole, or specifically in relation to women's health conditions?</p>	The request for information on infrastructure, patient demographics, services offered, and geographical reach refers to the practice as a whole.