

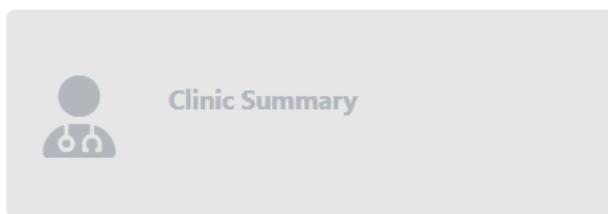
Identifying patients registered/not registered for MyMedicare

This walkthrough will demonstrate how to identify patients who are, or are not, registered at your practice for MyMedicare.

Please note, this is based on the information held in your practice software, and is NOT integrated with Health Professional Online Services (HPOS).

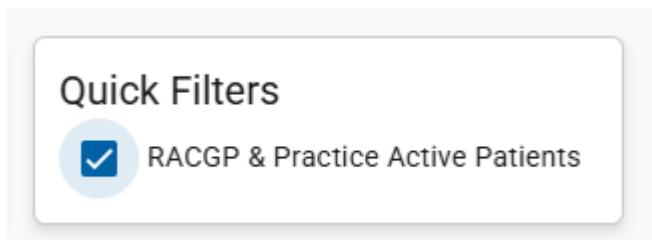
Step One

Open POLAR. Under the “Report” menu, select your Clinic Summary Report.



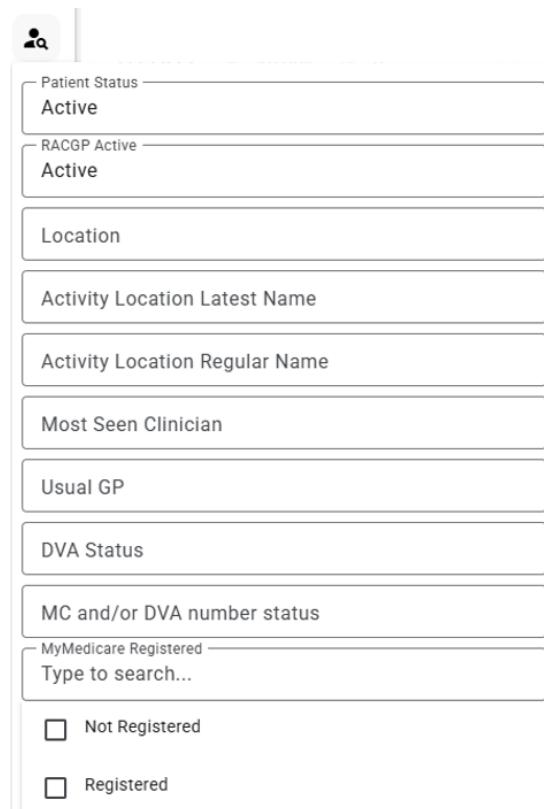
Step Two

Ensure the “RACGP & Practice Active Patients” quick filter is selected.



Step Three

Under “Patient Categories” in the left-hand filters panel, select the “MyMedicare” filter, and select either registered or not registered.



Patient Status
Active

RACGP Active
Active

Location

Activity Location Latest Name

Activity Location Regular Name

Most Seen Clinician

Usual GP

DVA Status

MC and/or DVA number status

MyMedicare Registered
Type to search...

Not Registered

Registered

Step Four

You now have a list of active patients that are registered/not registered for MyMedicare.

You can now:

- Apply further filters, such as patients with a chronic condition.
- Export this list for further sorting by selecting “Patient List” in the top right menu bar.



**For help with POLAR, contact the Primary Care team at
primarycare@nwmphn.org.au or (03)9347 7711**