

Risk Assessment, Recall and Referral Project – a quality improvement project

NWMPHN – Updated 08-03-2023

Please find below a summary of the questions that have been received regarding the Risk Assessment, Recall and Referral Project – a quality improvement project expression of interest.

These questions are from a number of sources, submitted directly to NWMPHN via email or phone call. This document will regularly be updated during the application period. *Updated questions are highlighted in italics.*

If you have further clarification questions in relation to this EOI, please submit via primarycare@nwmpHN.org.au.

Question	Response
<i>Are the learning workshops virtual (online) or face-to-face?</i>	Virtual.
<i>Will the workshops be after hours?</i>	Yes, most probably, we are awaiting confirmation of times and dates with our subject matter experts.
<i>How long will the workshops run for?</i>	1.5 hours each.
<i>Do all members of practice team (GP, practice nurse and practice manager) have to attend the learning workshops together or can one or two of them attend and share notes with another?</i>	A minimum of 3 participants including at least one GP need to attend each workshop. In exceptional circumstances where a project participant cannot attend on the evening, we may then look to share workshop recording, or then have other team members share notes.
<i>Can you provide the tentative dates of learning workshops so</i>	The dates are to be confirmed and will most probably be in the last 2 weeks of April, July and October 2023.

we can ensure it does not clash with another commitment?

Does practice need to commit to a GP attending the 3 workshops?

What if a practice is limited to only 2 members i.e. a solo GP working with a practice manager or practice nurse only.

We do require practices to commit to one GP attending all 3 workshops which will be 1.5 hours each and in a virtual format held in the evening (workshop 1 – April 2023, workshop 2 - July 2023 and Workshop 3 - Oct 2023 with dates to be confirmed). It doesn't need to be the same GP attending all 3 workshops as it is intended that practice teams will share their insights across their practice teams following the workshops.

If a practice has only 2 members (one being a GP, and the other role being a practice manager and/ or a practice nurse) the EOI application will be considered.

