

### What is the National Cancer Screening Register Healthcare Provider Portal?

The National Cancer Screening Register (NCSR) has released a Healthcare Provider Portal to enable providers to access and submit bowel and cervical screening data electronically.

The introduction of the web-based portal provides an alternative for interacting with the NCSR to reduce paper, fax and phone calls.

Healthcare providers will be required to authenticate themselves through the creation of a [PRODA](#) account to gain access to the NCSR portal. You can then access the portal via [PRODA](#).

### Accessing the Healthcare Provider Portal for the first time with your Medicare Provider Number:

1. Log-in to [PRODA](#) then click on the NCSR tile
2. Select option 1. 'I have a Medicare Provider Number'
3. Select the appropriate 'User Type' from the available options
4. Enter your 'Provider Number', select 'Save' and then select 'Link'

### Accessing the Healthcare Provider Portal for the first time with a State & Territory Access Number (STAN) or Register Identifier Number (RIN):

1. Log-in to [PRODA](#) then click on the NCSR tile
2. Select option 2. 'I have a State and Territory Access Number/Register Identifier Number (STAN/RIN)'
3. Select the appropriate 'User Type' from the available options
4. Enter your number select 'Save' and then select 'Link'

### Requesting access as a delegate of a provider:

If you do not have a Medicare Provider Number or a STAN/RIN you will need to request to be a delegate from a healthcare provider with a Medicare Provider Number.

The provider will also need to be registered within the portal.

1. Log-in to [PRODA](#) then click on the NCSR tile
2. If you do not have a Medicare Provider Number, STAN or RIN, select option 3. 'I am work in a practice/lab acting on behalf of a Healthcare Provider'
3. Enter the Provider Number of the Healthcare Provider you wish to request access from
4. Select 'Submit'
5. This will automatically log you out. Once the delegated access has been approved by the provider from within the portal you will be able to log back in

### Approving delegated access as a healthcare provider:

1. Log-in to [PRODA](#) then click on the NCSR tile
2. Select 'My Profile'
3. Select 'Manage Delegation'
4. From the 'Manage Delegation' screen you can Reject or Approve all pending delegation requests

### Searching for patients and viewing screening information:

1. Log-in to the Portal and enter the required patient identifiers 'Medicare Number', 'Family Name', 'First Name' 'Sex' and 'Date of Birth'
2. Select 'Search'
3. Once the search results have returned select 'Cervical' or 'Bowel' to view the respective details

### Where can I find more information?

Please refer to the [Healthcare Provider Portal user guide](#) for more detailed steps on access and use of the portal.

For more information on the NCSR, please visit [www.ncsr.gov.au](http://www.ncsr.gov.au) or contact us on 1800 627 701.

