

# Recording refugee status in Medical Director

1

Country of birth:	_____
Year of arrival:	_____
Spoken Language/s	_____
Preferred language:	_____
Refugee or asylum seeker on arrival in Australia?	Yes/No
Interpreter services needed?	Yes/No

1. **Update the Practice Patient Registration Form** to include information to include demographic and their information - see image 1

2. **Enter information into pracsoft**

2 a)

a) When GP or nurse has confirmed a patient's refugee or asylum seeker status, GP should type 'Refugee' or 'Asylum Seeker' in the free text for the consultation. This will allow the PEN system to pull out refugee or asylum seeker status

b) The GP or nurse should also go to 'Reason' tab and add code for 'Refugee' or 'Asylum Seeker'. This will allow you to undertake a search for all refugee / asylum seeker patients through Medical Director later.

3. **Record refugee status and interpreter needs in 'Warnings'** so that it's highlighted at each visit. PEN pulls out the free text in the warning box.

2 b)

3

# Recording refugee status in Best Practice

1

Country of birth:	_____
Year of arrival:	_____
Spoken Language/s	_____
Preferred language:	_____
Refugee or asylum seeker on arrival in Australia?	Yes/No
Interpreter services needed?	Yes/No

1. **Update the Practice Patient Registration Form** to include information to include demographic and their information - see image 1

2. **Recording refugee status in Best Practice**

2 a)

a) When registering a patient in Best Practice ensure you complete the ethnicity field. Clicking 'Other' will allow you to choose from a variety of ethnicities.

b) When you have confirmed a patient's status as a refugee or asylum seeker record this in 'Family/ Social History' under 'Social', under 'On Screen Comment' with the standard format note adopted by your practice. For example: Refugee – requires a female Karen interpreter.

This note will then be immediately visible at each visit, and visible to receptionists who need this information to book appointments and interpreters.

2 b)

3. PEN CS system will also be able to extract this data. You can also add other relevant information (e.g. Country of Birth, Year of Arrival) in 'Other Social History' if you wish.

2 b)  
note

3