

Introduction

Welcome to Melbourne Primary Care Network (operating as North Western Melbourne Primary Health Network). Your role as our stakeholder is important to us. We are delighted to work with you to help improve the health of people in our community.

We will work with you in a collaborative and supportive manner to foster a meaningful engagement.

The aim of this Code is to outline the behaviour expected of our stakeholders when engaging in MPCN activities.

Context

We work with a range of stakeholders, at all levels across the health care system, including:

- community members and groups
- GPs and general practice staff
- allied health and pharmacists
- community health
- hospitals and specialists
- peak organisations
- governments

Our stakeholders can take part in our work in many ways, including in:

- advisory groups, committees and steering groups
- focus groups and working groups
- forums, events, workshops
- online activities (via email, surveys, online forums or social media)
- tender evaluation panels

Definitions

Stakeholder is a person, group or member of a group who affects, or can be affected by MPCN's actions and activities.

Community refers to individuals and groups of people. A community may be based on a geographic location, having similar interests, affiliation or cultural identity. People may identify with many different communities within our region.

MPCN: Melbourne Primary Care Network operating as North Western Melbourne Primary Health Network.

Code of Conduct

When we engage with our stakeholders, we are committed to apply our values of equity, respect and collaboration. In turn, we expect our stakeholders to:

- respect the privacy of others;
- value the opinion and input of others;
- be polite, thoughtful, considerate and honest when dealing with others;
- not discriminate based on nationality, ethnicity, gender, political beliefs, culture, religion, age, race, sexual orientation, and mental or physical disability.
- arrive on time to any activities they confirm to attend;
- let us know if they are no longer able to attend or take part in any activities;
- share information with MPCN or other stakeholders but with due respect for privacy and confidentiality of information;
- act fairly and in the best interest of the wider community;
- not misuse their relationship with us to gain personal benefit;
- let us know if engaging with us leads to any actual, potential or perceived conflicts of interest;
- respect private and confidential information received from MPCN, and not disclose, summarise or share it without our permission.

Our stakeholders are:

- not employees of MPCN;
- not to represent themselves as an employee of MPCN;
- not to give public statements about our activities, unless otherwise requested; and
- to understand that if they do not follow this Code of Conduct, they may no longer be able to take part in our activities.