Annual Financial Report

For the year ended 30 June 2019

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An Australian Government Initiative

North Western Melbourne Primary Health Network (NWMPHN)

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ABN 93 153 323 436

Cover image

Hei nay htoo Tunkin and her daughter at Wyndham Vale Burmese playgroup, supporting immunisation awareness. Photo: Jeremy Kennett

Acknowledgements

North Western Melbourne PHN acknowledges the peoples of the Kulin nation as the Traditional Owners of the land on which our work in the community takes place. We pay our respects to their Elders past and present.

Disclaimer

While the Australian Government Department of Health has contributed to the funding of this material, the information contained in it does not necessarily reflect the views of the Australian Government and is not advice that is provided, or information that is endorsed, by the Australian Government. The Australian Government is not responsible in negligence or otherwise for any injury, loss or damage however arising from the use of or reliance on the information provided herein.



Melbourne Primary Care Network (MPCN) operates NWMPHN.

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acqueline Beresford and Heather Grey – art of the Mental Health Aged Care Program. noto: Norm Oorloft





Corporate information

ABN 93 153 323 436

Directors	Dr Ines Rio (Chairperson) Ms Nancy Hogan (Deputy Chairperson) Mr Robert Gerrand Dr Catherine Hutton Dr Robyn Mason (ceased 30 October 2018) Mr Paul Montgomery Dr Kathy Alexander Dr Jennifer Anderson Mr Damian Ferrie Ms Genevieve Overell
Company Secretary	Mr Christopher Carter (CEO)
Registered office and principal place of business	Level 1, 369 Royal Parade Parkville, VIC, 3052
Banker	National Australia Bank Limited Level 30, 500 Bourke Street Melbourne, VIC, 3000
Auditor	William Buck Audit (VIC) Pty Ltd Level 20, 181 William Street Melbourne, VIC, 3000

Directors report

Your Directors present this report, together with the financial statements, on the company for the year ended 30 June 2019.

Names **Date Appointed Date of Cessation** Α В Ines Rio (Chairperson) 20 Sep 2011 9 9 **Nancy Hogan** 9 9 20 Sep 2011 **Robert Gerrand** 01 Jul 2012 9 9 **Catherine Hutton** 20 Nov 2012 9 9 **Robyn Mason** 01 Aug 2011 30 Oct 2018 5 4 Paul Montgomery 01 Jul 2012 9 9 **Kathy Alexander** 31 Jul 2018 8 9 Jennifer Anderson 30 Nov 2018 5 5 Damian Ferrie 31 Jul 2018 9 9 Genevieve Overell 31 Jul 2018 9 9

Director's appointment date and meetings attended:

A – Number of meetings attended

B – Number of meetings held during the time the Director held office during the year

Lionel Austin, Manager o the Preventative Health Unit at the Victoriar Aboriginal Health Service (VAHS). Photo: Norm Oorlofi

Twanny Farrugia with this guide dog Val, participant in consultation on end of life care. Photo: Wayne Taylor

Directors report

Directors qualifications, experience and special responsibilities



Dr Ines Rio MBBS (Hons), MPH, GDip Ven, DRCOG, FRACGP, GAICD

Responsibilities Chairperson Chair, Nominations and Remuneration Committee

Experience

A local GP, Senior Medical Staff and Head of GP Liaison Unit at The Royal Women's Hospital. Medical Advisor for the City of Melbourne. Current Appointments/Memberships: Medical Board of Victoria Board Member; Chair of General Practice section of Victorian AMA; Executive Member of Council of General Practice of Federal AMA.



Ms Nancy Hogan

MBA, Grad Dip Rehab Studies, BA (Political Science) Magna Sum Laude, Phi Beta Kappa; FACHSM, MAICD

Responsibilities

Deputy Chairperson Chair, Community Advisory Council Nominations and Remuneration Committee Member

Experience

Currently member of the MSC Sisters Financial Advisory Board; Former Chairperson Peninsula Health, Deputy Chairperson Victorian Healthcare Association, Board Chair Aged and Community Care Australia, Victorian Aged and Healthcare Association, Chairperson Melbourne GP Network and Catholic Healthcare Victoria; Board positions with Superpartners, Hazelwood Power Corporation, Catholic Healthcare Australia, Private Hospitals Association Victoria, Church and Charitables Hospitals Association, Mayfield Education Centre, HESTA and IFM.



Mr Robert Gerrand BA, FAMI, FAICD

Responsibilities

Finance, Audit & Risk Management Committee Member Nominations and Remuneration Committee Member

Experience

Chair of Healthy Parks Healthy People Global, is a Director of Sane Australia and The Dax Centre, and is an AICD Nexus Chair. He heads the marketing and communications consultancy Gerrand & Associates. Former General Manager of Group Public Affairs at ANZ Bank. Former Chair of Parks Victoria and Director of Alfred Health, the Financial Planning Association of Australia, the Florey Institute of Neuroscience and Mental Health, Melbourne City Marketing, the Koorie Heritage Trust and the Melbourne Convention and Marketing Bureau. He is a former Director of Turnbull Fox Phillips and is a published author.



Dr Catherine Hutton

MPH, DRCOG, MBBS, FRACGP, GAICD, FAMA

Responsibilities

Chair, Quality and Clinical Governance Committee

Experience

Current general practitioner. Former Board Director of AMA Victoria, North West Melbourne Division of General practice, Inner North West Melbourne Medicare Local, Peter MacCallum Cancer Centre and Royal Women's Hospital. Current Board Director of Western Health and Chair of Western Health's Quality and Safety Committee. Member of Victorian Clinical Council. Recently appointed Member of Professional Services Review, Medicare.

Directors report

Directors qualifications, experience and special responsibilities



Dr Robyn Mason (ceased 30 October 2018) MAdmin, MBBS, FRACMA, FAICD, FAMA

Responsibilities

Chair, Finance, Audit and Risk Management Committee

Experience

Current board member of Health Purchasing Victoria, Sessional Member of Victorian Civil and Administrative Tribunal and Senior Medical Advisor, Skilled Medical; former Chair of the Victorian Doctors' Heath Program, Secretary General of Federal AMA and Chief Executive of AMA Victoria. Former board experience including Southern Health and senior medical administration roles at Royal Victorian Eye and Ear Hospital and St Vincent's Hospital, Melbourne.



Mr Paul Montgomery LLB, BA, MAICD

Responsibilities Quality and Clinical Governance Committee Member

Experience

Current Chairman of Wellways Australia Limited. Chair of Medisecure Limited and Candlefox Group Pty Ltd. Former Partner of Freehills, Melbourne for 28 years and Managing Partner for 12 years. Former board member and chair of Royal District Nursing Service.



Dr Kathy Alexander BA (Hons), GDip, PhD

Responsibilities Finance, Audit and Risk Management Committee Member

Experience

Experienced board member and chair in public, private and not for profit organisations. Current Chair of Audit Committee, Wyndham City Council. Current Chair of Victorian Local Government Rating System Review. Current independent Board Advisor and Member of Porter Davis Homes and Board Chair of Naomi Milgrom Foundation. Recent board roles include Chair of Administrators of the City of Greater Geelong and Chair Eastern Melbourne Primary Health Network.



Dr Jennifer Anderson MBBS, DRANZCOG, FRACGP, MFM (Clin) DCH, GAICD

Responsibilities Chair, Clinical Council

Experience

Currently practicing part time as a general practitioner in the Melbourne CBD with prior rural experience in the small town of Lancefield, where she practiced for two years. Other roles include the Board Chair of the Loddon Mallee Waste and Resource Recovery Group, and board member of the Municipal Association of Victoria. Jennifer is also a Councillor in the Macedon Ranges Shire Council, where she was Mayor for three years. Previous roles included GP Consultant at The Royal Children's Hospital for over 10 years, and various project consultant and advisory committee roles, particularly in the area of obstetric care.



Ms Genevieve Overell BA, LLB, Dip Fin Mgt, FIPAA, FAICD

Responsibilities

Finance, Audit and Risk Management Committee Member

Experience

Experienced chair and board member in private and public sector authorities and enterprises, philanthropic, industry and professional peak bodies. Genevieve is Director, Government Advisory at Deutsche Bank Australia and Chair of the Victorian Opera. A lawyer by background, previously Deputy Secretary in the Victorian Government and partner at KPMG, specialising in public infrastructure projects. Other current board appointments include Independent Chair, State Revenue Office, Audit Committee, Co-Chair, Australian British Chamber of Commerce (Vic Council), Policy Advisory Committee of German Australian Chamber of Commerce and Independent Non-Executive Director and Chair of Audit and Risk Committee of Australian Institute of Architects.

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Mr Damian Ferrie

B. Theol, Grad. Dip Conflict Resolution, Master of Applied Science (Social Ecology)

Responsibilities

Quality and Clinical Governance Committee Member

Experience

Current CEO of Star Health Group Ltd, Chair of Mental Health Victoria and a Director of the Inner South East Metropolitan Partnership. Recently has held positions on the boards of the Victorian Healthcare Association and Port Philip Housing Association.

Craigieb

VHHITAL – HBV S100 Prescriber Program

Wen and Yu, volunteers for the CHPC/VHHITAL s100 Prescriber Course

Directors report

Principal activities and objectives

Improve health outcomes for everyone in our community, strengthen primary health care and connect services across the system.

To achieve its stated objective, the company has adopted the following goals:

- 1. Better quality and safer care
- 2. A better-connected system
- 3. Healthier communities
- 4. A sustainable, trustworthy organisation that can influence reform of the health care system and leverage new opportunities

The company achieves this by:

- supporting the Quadruple Aim as the foundation of better care – improving patient experience, improving provider experience, achieving better population health outcomes and keeping costs sustainable;
- considering the whole person. Health is about more than just medicine, so we think about more than just health – including family, community, work, housing and education;
- considering the whole system. The capacity for better and more equitable care already exists. We help unlock this potential through supporting primary care, evidence-based commissioning, care navigation, crosssector partnerships and innovative tools like HealthPathways;
- working with our stakeholders and partners: the community, GP's, general practice staff, allied health, community health, pharmacists, hospitals and specialists, patients and consumers, carers, peak and community groups and government;
- build and strengthen our capacity as a trusted partner in health care reform. We are here for the long haul. We are responsive, innovative and reliable. We deliver.

Melbourne Primary Care Network Strategic Objectives

- 1. Develop a person-centred health system that people can access and navigate easily
- 2. Improve the capacity of primary care and its integration, effectiveness and quality in a connected health system
- 3. Increase recognition of primary care's key role in building a better health system
- 4. Focus on priority health and population needs

Members guarantee

In accordance with the company's constitution, each member is liable to contribute \$50 in the event that the company is wound up. The total amount members would contribute is \$2,850.

Significant Changes in State of Affairs

There was no significant change in the nature of the company's activities during the financial year.

Auditors independence

The auditors declaration of independence as required under section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 appears on page eleven and forms part of the Directors report for the year ended 30 June 2019.

Signed in accordance with a resolution of the Directors made pursuant to section 60-15(2) of the Australian Charities and Not-for-profits Regulation 2013.

On behalf of the Directors:

Dr Ines Rio, Chairperson Melbourne, 24 September 2019

Auditors declaration of independence



Statement of profit or loss and other comprehensive income

For the year ended 30 June 2019

	Notes	2019 (\$)	2018 (\$)
Revenue From Operating Activities			
Grants	(3a)	48,716,360	39,502,835
Provision of Services	(3a)	_	68,734
Investment Income	(3a)	1,133,552	842,707
Other Income	(3b)	123,456	57,892
Total Operating Revenue		49,973,368	40,472,168
Program Expenses	(3c)	46,560,816	
Expenses From Operating Activities			
		40,500,810	36,958,551
Depreciation Expense	(3c)	179,534	36,958,551 213,829
Depreciation Expense Accountability and Administration Expense	(3c)		
	(3c)	179,534	213,829
Accountability and Administration Expense	(3c)	179,534 2,014,776	213,829 1,815,251

Non-Operating Activities

Net Gain/(Loss) on Sale of Fixed Assets		19,608	-
Surplus From Non-Operating Activities		19,608	_
Surplus Before Income Tax		565,185	857,648
Income Tax Expense	(1j)	-	-
Surplus After Income Tax		565,185	857,648
Other Comprehensive Income for the Year, Net of Tax		_	_
Total Comprehensive Income Attributable to Members of the Entity		565,185	857,648

The attached notes form part of these financial statements.

Statement of financial position

As at 30 June 2019

ASSETS	Notes	2019 (\$)	2018 (\$)
Current Assets			
Cash and Cash Equivalents	(4)	39,923,310	32,434,137
Trade and Other Receivables	(5)	328,212	920,524
Other Assets	(6)	20,834,818	19,975,250
Total Current Assets		61,086,340	53,329,911
Non-Current Assets			
Property, Plant & Equipment	(7)	462,611	555,221
Other Assets	(6)	17,283,798	281,646
Total Non-Current Assets		17,746,409	836,867
Total Assets		78,832,749	54,166,778
LIABILITIES	Notes	2019 (\$)	2018 (\$)
Current Liabilities			
Trade and Other Payables	(8)	26,499,006	26,323,381
Provisions	(9)	30,741,392	23,832,234
Total Current Liabilities		57,240,398	50,155,615
Non-Current Liabilities			
Provisions	(9)	17,131,516	115,513
Total Non-Current Liabilities		17,131,516	115,513
Total Liabilities		74,371,914	50,271,128
Net Assets		4,460,835	3,895,650
Equity			
Retained Earnings		3,895,650	3,038,002
Current Year Surplus		565,185	857,648
Total Equity		4,460,835	3,895,650

The attached notes form part of these financial statements.

Statement of changes in equity

For the year ended 30 June 2019

	Notes	Retained Earnings 2019 (\$)	Retained Earnings 2018 (\$)
Opening balance		3,895,650	3,038,002
Total comprehensive income for the year			
Surplus attributable to members		565,185	857,648
Total other comprehensive income		_	-
Total comprehensive income for the year attributable to members of the entity		565,185	857,648
Closing balance		4,460,835	3,895,650

The attached notes form part of these financial statements.



Statement of cash flows

For the year ended 30 June 2019

	Notes	2019 (\$)	2018 (\$)
Cash Flows from Operating Activities			
Grants Revenue Receipts		57,350,619	54,954,452
Receipts from Other Operating Activities		340,534	337,340
Interest Receipts		975,867	842,707
Payments to Employees, Directors and Creditors		(51,110,530)	(46,954,465)
Net Cash Provided by / (Used in) Operating Activities		7,556,490	9,180,034
Cash Flows From Investing Activities			
Payments for Office Equipment, Furniture & Fittings		(87,140)	(205,822)
Proceeds from the Sale of Office Equipment, Furniture & Fittings		19,823	_
Net Cash Provided by / (Used in) Investing Activities		(67.317)	(205.822)

Cash Held at the End of the Year	(4)	39,923,310	32,434,137
Cash Held at the Beginning of the Year		32,434,137	23,459,925
Net Increase (Decrease) in Cash Held		7,489,173	8,974,212
Net Cash Provided by / (Used in) Investing Activities		(67,317)	(205,822)
Proceeds from the Sale of Office Equipment, Furniture & Fittings		19,823	_
Payments for Office Equipment, Furniture & Fittings		(87,140)	(205,822)

For the year ended 30 June 2019

1. Significant Accounting Policies

a. Basis of preparation

Melbourne Primary Care Network Limited applies Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards and AASB 2010–2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements.*

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *Australian Charities and Not-for-profit Commission Act 2012.* The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 24 September 2019 by the Directors of the company.

b. Revenue recognition

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Melbourne Primary Care Network Limited receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of comprehensive income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

c. Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(e) for details of impairment).

Plant and equipment that have been contributed at no cost, or for nominal cost, are valued and recognised at the fair value of the asset at the date it is acquired.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	20% - 40%
Leasehold Improvements	2.5% - 16.67%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

d. Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the entity, are classified as finance leases.

Finance leases are capitalised, recognising an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the entity will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

For the year ended 30 June 2019

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

e. Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value (refer to note 1(q)), amortised cost using the effective interest method, or cost.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

(i) Financial assets at fair value through profit or loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the company's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) Available-for-sale investments

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as non-current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as current assets.

(v) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the company assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets is deemed to be impaired if, and only if, there is objective evidence that impairment as a result of one or more events (a "loss event") has occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the company recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

For the year ended 30 June 2019

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged or cancelled, or have expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party, and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

f. Impairment of assets

At the end of each reporting period, the entity assesses whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. in accordance with the revaluation model in AASB 116: *Property, Plant and Equipment*). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

g. Employee benefits

Short-term employee benefits

Provision is made for the company's obligation for short-term employee benefits. Shortterm employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The company's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

The company classifies employees' long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the company's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss classified under employee benefits expense.

The company's obligations for long-term employee benefits are presented as non-current liabilities in its statement of financial position, except where the company does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

Retirement benefit obligations

Defined contribution superannuation benefits

All employees of the company receive defined contribution superannuation entitlements, for which the company pays the fixed superannuation guarantee contribution (currently 9.5% of the employee's average ordinary salary) to the employee's superannuation fund of choice. All contributions in respect of employees' defined contribution entitlements are recognised as an expense when they become payable. The company's obligation with respect to employees' defined contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the company's statement of financial position.

h. Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

i. Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

j. Income tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

k. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

For the year ended 30 June 2019

l. Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

m. Trade and other payables

Trade and other payables represent the liabilities for goods and services received by the company during the reporting period that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

n. Critical accounting estimates and judgments

The Directors evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company.

o. Economic dependence

Melbourne Primary Care Network Limited is dependent on the Commonwealth Department of Health for the majority of its revenue used to operate the business. At the date of this report the Board of Directors has no reason to believe the Department will not continue to support Melbourne Primary Care Network Limited.

p. Current and non-current classification

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

q. Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

r. Fair value of assets and liabilities

The company measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

"Fair value" is the price the company would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability). In the absence of such a market, market information is extracted from the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the entity's own equity instruments (if any) may be valued, where there is no observable market price in relation to the transfer of such financial instrument, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

2. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

For the year ended 30 June 2019

Estimation of useful lives of assets

The company determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

Impairment of non-financial assets other than goodwill and other indefinite life intangible assets

The company assesses impairment of non-financial assets other than goodwill and other indefinite life intangible assets at each reporting date by evaluating conditions specific to the company and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs of disposal or value-in-use calculations, which incorporate a number of key estimates and assumptions.

Employee benefits provision

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

3. Revenue, other income and expenses

a. Revenue

	Notes	2019 (\$)	2018 (\$)
Grants		48,716,360	39,502,835
Provision of Services		_	68,734
Investment Income – Interest		1,133,552	842,707
Total Revenue		49,849,912	40,414,276

b. Other income

	Notes	2019 (\$)	2018 (\$)
Sponsorships/advertising/misc income		123,456	57,892
Total revenue and other income		49,973,368	40,472,168

Expenses	Notes	2019 (\$)	2018 (\$)
Program Expenditure			
Funds to Programs		7,704,726	8,022,484
Funds to other implementing agencies		36,245,620	26,496,049
Program support costs		2,610,470	2,440,018
Total Program Expenditure		46,560,816	36,958,551
Depreciation – plant and equipment		179,534	213,829
Auditor remuneration			
Incurred for audit services		38,200	31,200
Total audit remuneration		38,200	31,200

4. Cash and cash equivalents

outri and outri equitatorito	Notes	2019 (\$)	2018 (\$)
Current			
Cash on hand and at bank		39,923,310	32,434,137
Total cash and cash equivalents	(15)	39,923,310	32,434,137

5. Trade and other receivables

	Notes	2019 (\$)	2018 (\$)
Trade receivables		241,815	459,393
Sundry Debtors		500	_
GST Receivable		85,897	461,131
Total receivables	(15)	328,212	920,524

For the year ended 30 June 2019

6. Other assets

	Notes	2019 (\$)	2018 (\$)
Current			
Prepaid expenses		20,635,455	19,934,033
Accrued Income		199,363	41,217
Total		20,834,818	19,975,250
Non-Current			
Prepaid Commission Services (non-current)		17,002,152	_
Security Deposit - Level 1 & part Level 5 / 369 Royal Parade		281,646	281,646
Total		17,283,798	281,646

7. Property, plant and equipment

Notes	2019 (\$)	2018 (\$)
Plant and Equipment – at cost	680,597	651,668
Less accumulated depreciation	(486,689)	(397,027)
Total	193,908	254,641
Leasehold Improvements – at cost	624,387	605,032
Less accumulated depreciation	(370,684)	(319,452)
Total	253,703	285,580
Intangible Assets	15,000	15,000
Total	15,000	15,000
Total Property, Plant and Equipment	462,611	555,221

Movements in property, plant & equipment	Notes	Plant & Equipment	Leasehold Improvements	Intangible Assets
Written down value at start of year		254,641	285,580	15,000
Additions		67,785	19,355	_
Disposals		(216)	_	_
Depreciation charge for year		(128,302)	(51,232)	_
Written down value at end of year		193,908	253,703	15,000

8. Trade and other payables

	Notes	2019 (\$)	2018 (\$)
Current			
Unexpended Grants		23,366,451	19,982,379
Trade and Sundry Creditors		1,888,861	5,353,093
Accrued expenses		1,243,694	987,909
Total payables		26,499,006	26,323,381

8a. Financial liabilities at amortised cost classified as trade and other payables

	Notes	2019 (\$)	2018 (\$)
Trade and other payables:			
Total Current		26,499,006	26,323,381
Less deferred income		(23,366,451)	(19,982,379)
Financial liabilities as trade and other payables	(15)	3,132,555	6,341,002

For the year ended 30 June 2019

9. Provisions

	Outstanding psychologist sessions (\$)	Contracts Payable (\$)	Employee entitlements – current (\$)	Employee entitlements – non-current (\$)	Total (\$)
Opening Balance as at 1 July 2018	2,065,907	20,996,625	769,702	115,513	23,947,747
Additional provisions raised during year	1,821,690	45,761,734	670,900	13,851	48,268,175
Amount used	(2,065,907)	(21,557,077)	(720,030)	_	(24,343,014)
Balance as at 30 June 2019	1,821,690	45,201,282	720,572	129,364	47,872,908
		Notes	20	19 (\$)	2018 (\$)
ANALYSIS OF TOTAL P	ROVISIONS				
Current provisions					
Employee entitlements			72	0,572	769,702
Outstanding psycholog health nurse sessions	jist and mental		1,82	1,690	2,065,907
Contracts Payable (cur	rent)		28,19	9,130	20,996,625
Total current provisior	IS		30,74	1,392	23,832,234
Non current provision	S				
Contracts Payable (nor	i-current)		17,00	2,152	_
Employee entitlements			12	9,364	115,513
Total non-current prov	visions		17,13	1,516	115,513
Total provisions			47,87	2,908	23,947,747

Provision for long-term employee benefits

A provision has been recognised for employee entitlements relating to long service leave. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on historical data. The measurement and recognition criteria relating to employee benefits have been included in Note 2 to this report.

10. Capital and leasing commitments

	Notes	2019 (\$)	2018 (\$)
Operating lease commitments			
Non-cancellable operating leases contracted for but not capitalised			
Payable – minimum lease payments			
Within one year		463,056	369,531
After one year but not more than five years		1,898,639	_
More than five years		_	_
Total minimum lease payments		2,361,695	369,531

Leasing commitments include the property lease for Level 1 and part Level 5 / 369 Royal Parade Parkville VIC 3052. The lease is for a maximum of eight-year term with an option to extend on 30 April 2019, i.e. 3-year plus 5-year terms up to 31 March 2024. The company exercised the option to extend and for this reason, lease commitments have been included up to 31 March 2024.

The property lease commitments are non-cancellable operating leases contracted for but not capitalised in the financial statements with a further five-year lease term. Increase in lease commitments will occur at a rate of 4% per annum.

11. Events after reporting date

The Directors are not aware of any significant events since the end of the reporting period.

12. Key management personnel compensation

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Directors (whether executive or otherwise) of that entity is considered key management personnel.

The totals of remuneration paid to key management personnel of the company during the year are as follows:

	2019 (\$)	2018 (\$)
Key management personnel compensation	1,390,139	1,261,826

For the year ended 30 June 2019

13. Related party transactions

Other related parties include close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members.

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other persons unless otherwise stated.

There were no related party transactions during the financial year ended 30 June 2019.

14. Contingent liabilities and contingent assets

A contingent liability exists in the form of a bank guarantee held by Riverlee Corporation Pty Ltd of \$281,646 in relation to the property lease.

15. Financial risk management

The entity's financial instruments consist mainly of deposits with banks, accounts receivable and payables. The entity does not have any derivative instruments at 30 June 2019.

The carrying amounts of each category of financial instruments, measured in accordance with AASB 139 as detailed in the account policies to these financial statement, are as follows:

Financial risk management policies

The organisation's overall risk management strategy seeks to assist the company in meeting its financial targets, whilst minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the Finance Audit and Risk Management Committee on a regular basis. These include credit risk policies and future cash flow requirements.

	Notes	2019 (\$)	2018 (\$)
Financial assets			
Cash and cash equivalents	(4)	39,923,310	32,434,137
Receivables	(5)	328,212	920,524
Total		40,251,522	33,354,661
Financial liabilities			
Financial liabilities at amortised cost			
Trade and other payables	(8)	3,132,555	6,341,002
Total		3,132,555	6,341,002

Directors declaration

In accordance with a resolution of the Directors of Melbourne Primary Care Network Limited, the Directors of the entity declare that:

- **1.** The financial statements and notes, as set out on pages 12 to 30 are in accordance with the *Australian Charities and Not-for-profit Commission Act 2012* and:
 - a. comply with Australian Accounting Standards Reduced Disclosure Requirements; and
 - b. give a true and fair view of the financial position as at 30 June 2019 and of the performance for the year ended on that date of the entity.
- **2.** In the Directors opinion there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

Dr Ines Rio (Chairperson) Dated this 24th day of September 2019



Independent audit report



Independent audit report



Independent audit report



Strategic Overview

NORTH WESTERN MELBOURNE

An Australian Government Initiative

VISION

A healthy community, a healthy system

MISSION

Better care, every day in every way

VALUES

Equity Respect Collaboration Innovation

STRATEGIC OBJECTIVES

- 1. Develop a person-centred health system that people can access and navigate easily.
- 2. Improve the capacity of primary care and its integration, effectiveness and quality in a connected health system.
- 3. Increase recognition of primary care's key role in building a better health system.
- 4. Focus on priority health and population needs.



sustainable.

Support the Quadruple Aim as the foundation of better care - improving patient experience, improving provider experience, achieving better population health outcomes and keeping costs

To achieve our objectives we:



Consider the whole person. Health is about more than just medicine, so we think about more than just health – including family, community, work, housing and education.



Consider the whole system. The capacity for better and more equitable care already exists. We help unlock this potential through supporting primary care, evidence-based commissioning, care navigation, cross-sector partnerships and innovative tools like HealthPathways.



Work with our stakeholders and partners: the community, GPs, general practice staff, allied health, community health, pharmacists, hospitals and specialists, patients and consumers, carers, peak and community groups and governments.



Build and strengthen our capacity as a trusted partner in health care reform. We are here for the long haul. We are responsive, innovative and reliable. We deliver.



We acknowledge the peoples of the Kulin nation as the Traditional Owners of the land on which our work in the community takes place. We pay our respects to their Elders past and present.

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