Appendix 9: Quality Improvement Plan Template

Overview and Scope

Define the scope of your QIP, which will include an explanation about your chosen priority topic(s).

In this section, please include information on all the points below:

- List your chosen cancer screening topic areas
- What you hope to achieve with regard to improving cancer screening rates
- The rationale for choosing your topic areas, including any data to support your choice
- The team members that will be leading the improvement work
- How you plan to involve other team members.

Overarching Aims for Priority Topic(s)

Describe the overarching aim(s) of your QIP.

Write a separate aim for each of your priority topics.

Remember that effective aims are SMART:

Simple - unambiguous and explicit
Measurable - progress can be assessed against easily extractible data
Achievable - attainable and not so aspirational that it will be impossible to reach
Realistic - suited to your setting and the necessary resources are available
Time-bound - a deadline has been set to maintain momentum

Aim 1:

Aim 2:

Overarching Measures

Outline the measures that you will utilise to measure progress towards achieving your overarching aims.

Identify at least one measure for each of your aims.

Measure(s) related to Aim 1:

Measure(s) related to Aim 2:

Change Area(s)

Change areas are the key areas of focus for your improvement work and lead you towards achieving your overarching aims. Defining the change area(s) will give you a clear direction when using the Model for Improvement to test and implement small scale changes.

When selecting your change areas (also referred to as "change principles"), refer to your responses to the Cancer Screening Quality Improvement Checklists.

Example change areas: develop a micro-team to lead this work; update register, recall and reminder systems for cancer screening; assess our health literacy capability.

Identify change areas for each of your aims:

Change Areas related to Aim 1:

Change Areas related to Aim 2:

© North Western Melbourne PHN, Murray PHN and Western Victoria PHN, 2019